

Stable Way Site Manager

£25,300 - £34,300 per annum plus benefits

Fixed Term Contract until January 2014

Kensington and Chelsea TMO is the first borough-wide housing organisation to give residents the power to decide how best to manage and maintain their homes. With 10,000 properties already, we have recently taken over management of the Stable Way Travellers site in North Kensington on a two year contract.

In this new role you will be responsible for providing the day to day site management at Stable Way which comprises of 19 pitches. You will be a daily presence liaising directly with the residents. You will also have the responsibility of building and maintaining good relationships with both the residents and the providers of local services to contribute to an inclusive and positive living environment

For this role you will need knowledge of tenancy management, arrears prevention, Anti Social behaviour, Health & Safety, repairs, related legal work or liaison and welfare benefits. Ideally you will have experience of working with the traveller community in a similar role. You should also have the ability to build effective working relationships, plan and organise your own workload and provide a customer focused service.

In return we offer excellent training opportunities, flexible working arrangements, a final salary pension scheme and travel card loans.

For an information pack please log on to our website www.kctmo.org.uk and click on jobs or telephone 020 7605 6333 (24 hour answer phone) quoting reference number TM434. **We do not accept CVs.**

Closing date: 8th February 2012

Interviews and Testing will be held: w/c 20th February 2012

The TMO is an equal opportunities employer

No Agencies Please